Hudson City School District
2027-2028 BUDGET DEVELOPMENT CALENDAR

September 15, 2026
- BOE Business Meeting - Review of the 2027-2028 Budget Development Calendar

October 5-9, 2026
- Review budget development guidelines and budget forms with Administrators and Supervisors

October 20, 2026
- BOE Business Meeting - Adoption of the 2027-2028 Budget Development Calendar

November 20, 2026
- Grade Level Chairs and Department Chairs submit budgets to Principals
- Administrators submit operations and maintenance needs

December 11, 2026
- Administrators submit budget proposals, program budget implications and updates to long-range plans to the Superintendent and Executive Director of Business and Finance (i.e. supplies, services, equipment and staffing)

December 15, 2026
- BOE Business Meeting Presentation - Budget Overview

December 14-18, 2026
- Superintendent and Executive Director of Business and Finance meet with Supervisors to review budget requests

January 4-8, 2027
- Superintendent and Executive Director of Business and Finance meet with administrators to review budget requests

January 19, 2027
- BOE Business Meeting - Budget Discussion: Rollover Budget
- Board Member Nominating Petitions Available (Small City School Districts require 100 qualified voter signatures.)

January 21, 2027
- Press Release Nominating Petitions are available for open board member seats.

February 23, 2027
- BOE Business Meeting - Budget Discussion: Program Component

February 28, 2027
- Tax Levy Limit submitted to NYS Comptroller

- Final day for 2026-2027 purchase requisitions

March 9, 2027
- BOE Budget Workshop - Budget Discussion: Capital Component, Administrative Component, & Revenue

March 18, 2027
- Clerk to submit FOIL request to Board of Elections for voter lists and polling signature lists

March 23, 2027
- BOE Business Meeting - Budget Discussion: Update on status of budget development

April 1, 2027
- Publish the first of four legal notices of the budget vote and board election (4 times within 7 weeks, up to 49 days prior to the date of the election (March 30), with the first notice published no later than 45 days before the election (April 3). Publish dates: 4/1, 4/15, 4/29, 5/13/26. The Columbia Paper only publishes on Thursday, therefore, each publish date is a Thursday and will be published in The Register Star as well.
- Applications available for absentee ballots at the District Office

April 15, 2027
- Public Notice #2 for Annual Meeting and Election

April 20, 2027
- BOE Business Meeting - Adopt 2027-2028 *Budget*

April 21, 2027
- Deadline for Voter Submitted Petitions (for propositions other than those required to be included in the notice of annual meeting (No later than 30 days before the vote. 30 days prior falls on Sunday, April 20, so April 21 is acceptable).

April 23, 2027
- Property Tax Report Card submitted to SED and transmitted to the media. (Statutory deadline is 24 days prior to the vote, but 24th day is Saturday, April 24, 2026. Therefore, Friday before is required.)

April 27, 2027
- The proposed budget must be available in the school offices, district office and websites (7 days prior to Public Budget hearing on May 4, 2027.

April 28, 2027
- Board Member Candidate Nominating petitions due to the district clerk by 5 p.m. (For small city school districts, 20 days prior to the vote.)

April 29 - May 3, 2027
- Media Release on Proposed Budget and Vote
- Budget Newsletters mailed

April 29, 2027
- Mail Permanent Absentee Ballots & Military Ballots (Military ballots required to be mailed at least 14 days prior

to the vote.)
- Absentee Ballots available in the District Office.
- Public Notice #3 for Annual Meeting and Election
- Voter Registration - 4pm - 8pm. Event Entrance of Jr/Sr High School
- Small City School Districts are required to hold Voter Registration at least two weeks prior to the vote.

May 4, 2027
- Budget Hearing (Required to be 7-14 days before the vote).
- Last possible day to register to vote (Small city school district deadline is 2 weeks before vote).

May 4-18, 2027
- Budget Books in school offices, district offices, library websites and District website. Copies of the Budget must be available to the residents upon request (During the 14 days before the vote and on the day of the vote).

May 6, 2027
- Public notice to inspect voting registers published in both newspapers of record (Thursday).

May 13, 2027
- Public Notice #4 for Annual Meeting and Election

May 18, 2027
- Budget Vote and BOE Election 11:00 a.m. – 9 p.m.
- Board of Education Annual Meeting & Regular Business Meeting