



School District Records Exhibit

Application for Public Access to Records

TO: Records Access Officer for Board of Education
Hudson City School District Hudson, New York 12534

I hereby request the records of, or portion of the records, pertaining to:

I request to have access to these records by:

- Viewing the records in person (an appointment will be scheduled when records are available)
Having the records copied and mailed to me at the address below (payment for copies, per 1120-R, must be received prior to release of the records. You will be notified of the proper amount due
Having the records emailed to me at the email address below.

For all FOIL requests where paper copies are requested, you will be notified of the amount due. See 1120-R for fee structure.

Printed Name: Signature:

Date: Contact phone number:

Mailing Address:

E-mail Address:

FOR OFFICE USE ONLY

[] Approved [] Denied Date Request will be filled by:

Denied for the reason(s) checked below:

- Record cannot be found
Record is not maintained by this agency.
Other (specify)

Printed Name & Title Date:

NOTICE: You have the right to appeal to the Superintendent a denial of records from this office within 30 days of denial.

I hereby appeal the denial of requested records on the basis of:

Printed Name: Signature:

Date:

Adoption date: July 7, 2009

Revision date: July 5, 2017

Revised & Re-Adopted: February 24, 2026

