



RELATIONSHIP WITH BOOSTER ORGANIZATIONS

The purpose of this policy is to set guidelines for the interaction between community organized school-support organizations, sometimes called booster organizations, and the school district.

The Board of Education recognizes that parent and community support groups, including community organized school-support organizations or booster organizations, provide important support to district schools and can be a valuable means of stimulating community interest in the aims and activities of district schools. Booster organizations may be defined in two ways:

1. An organization, such as a Parent Teacher Organization (PTO), booster club or other community organized school-support organizations, which is created to foster community support and raise funds for a specific school program, team, club, performing group, or other school sponsored activity.
2. An organization which is created to foster community support and raise funds for the school's general programs and activities.

All community organized school-support organizations or booster organizations that wish to be recognized as school-related organizations and use the name of the district or its schools must be approved by the Board of Education upon recommendation of the Superintendent. These organizations are expected to be organized as New York State not for profit corporations or other recognized charitable entities, to seek or maintain 501(c)(3) or similar tax-exempt status, and to follow all applicable state and federal requirements for such organizations, including any required registration, filings, and financial reporting. These organizations are independent, legal entities and are not agents of the district. They are solely responsible for their own contracts, debts, and obligations, and the district is not liable for those obligations.

Parents, and other interested members of the community, who wish to organize a booster club or other community organized school-support organization for the purpose of supporting a specific school program are encouraged to do so, as long as the activities of such organizations do not interfere unduly with the total educational program or disrupt district operations in any way. To this end, booster organizations must follow these guidelines:

1. Membership in the organization must be voluntary and open to parents or guardians, staff, and interested community members, and should actively encourage participation by people from a wide range of backgrounds.
2. Booster organizations must submit any planned fundraisers to the Superintendent for approval when intended for a specific purchase of equipment or supplies for the district.
3. Requests to use District communication should be submitted to the Superintendent.
4. Booster organizations must seek advance approval for any use of school facilities and/or equipment, following the policy and procedures outlined in policy 1500, Public Use of School Facilities, and its accompanying regulation.
5. Booster organizations must understand and respect the authority of district employees in the administration of their duties.
6. Booster organizations must assume all financial responsibility for their organization, including but not limited to the provision of adequate insurance coverage, as appropriate, and compliance

with New York State requirements for nonprofit and charitable organizations, including maintaining any documentation required by such entities.

If a booster organization plans to raise funds or wishes to make a monetary contribution, service time, or tangible property (such as equipment or supplies) to the district, a representative of the organization should first meet with the Superintendent before fundraising or purchasing. The Superintendent will identify the district's terms and conditions of accepting such gifts and seek the Board's official approval before accepting or publicly announcing any contribution. All monetary contributions must be made payable to the Hudson City School District and given to the district business office for deposit and accounting. The acceptance of each gift will be recorded in the Board minutes, and relevant supporting documentation will be submitted if required (i.e. gifts that require ongoing District expense, maintenance, or are a part of a larger project).

Booster proposed plans, projects, and other activities will be evaluated and promoted in light of their stated contribution to the academic as well as other school programs. Careful consideration should be given to the total value of the contribution to all students, and not just to specific student groups.

Cross ref:

1500, Public Use of School Facilities

1800, Gifts from the Public

Adoption date: February 24, 2026