



Dr. Juliette Pennyman, Superintendent of Schools  
January 28, 2025

Dear Parents and Guardians,

Our highest priority is the safety and well-being of all our students. We understand that recent concerns regarding immigration enforcement have caused anxiety for some families, and we want to reassure you that our schools remain a safe and welcoming environment for every child, regardless of immigration status. In accordance with the District's mission to provide a safe, welcoming learning environment to all its students and in accordance the rights of students to receive a free public education, we want to reiterate the following:

- **Access to Education:** According to New York State Law, NYSED guidance, and the Plyler v. Doe (1982) Supreme Court decision, no child can be denied access to public school based upon their immigration status.
- **Student Privacy:** The District does not disclose student records to any third parties except in compliance with the Family Educational Rights and Privacy Act (FERPA). Should federal immigration authorities request any student records from the District, it will require that they provide a judicial/lawfully issued subpoena or other documentation demonstrating a right to the records, which will be reviewed by the District and its counsel for validity before any records are provided.
- **Immigration and Customs Enforcement (ICE) on School Grounds:** Officials/Agents from ICE will not be granted access to students on school grounds without a valid judicial warrant or subpoena, unless parental/guardian consent is granted. Any warrants or subpoenas presented to the District will be reviewed by the District and its counsel for validity before any access is granted.

As an educational institution, our focus is on the education and wellbeing of all of our students. We will continue to provide a secure, supportive, and inclusive environment where every child can thrive without fear. If you have any concerns or questions, please do not hesitate to reach out to me.

Our school community stands together to support all families, and we are committed to ensuring the safety and dignity of every student.

Thank you for trusting us with your child's education.

Sincerely,

Dr. Juliette Pennyman  
Superintendent

**ParentSquare is a communication tool that synchronizes family contact information from our student information system, eSchool Data, in order to push important information and notifications to the families of students.**

**The school district uses the family's email addresses and phone numbers provided during your student's registration to create an account.**

If there is any incorrect information, such as name, email address, phone number, or your child is not listed on your account, please contact the relevant guidance office for the grade that your child attends.

In addition, if you would like to receive your communication on ParentSquare in your home language or have had any prior issues with ParentSquare not translating properly, please contact the guidance office.

This may include if you have possibly changed your number or email address since registration, or any possible inaccuracy during registration.

**Elementary School (Kindergarten - 5th grade):**

Phone Number: 518-828-4360  
Guidance Office Phone Extension: 1117  
Guidance Office Secretary: Lindsay Konderwisch  
Email Address: [konderwicl@hudsoncsd.org](mailto:konderwicl@hudsoncsd.org)  
Main Office Phone Extension: 1112

**Junior High School (6th grade - 8th grade):**

Phone Number: 518-828-4360  
Guidance Phone Extension: 8308  
Guidance Office Secretary: Brittany Di Palma  
Email Address: [dipalmab@hudsoncsd.org](mailto:dipalmab@hudsoncsd.org)  
Main Office Phone Extension: 8100

**Senior High School (9th grade - 12th grade):**

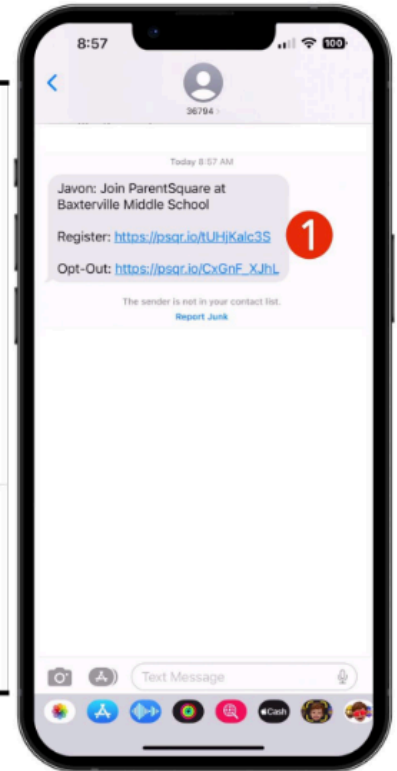
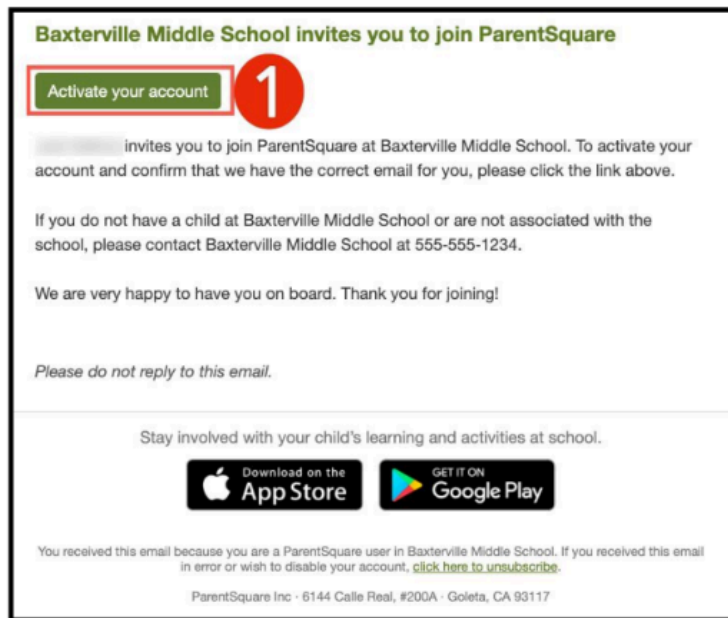
Phone Number: 518-828-4360  
Guidance Phone Extension: 3111  
Guidance Office Secretary: Shannon Hoose  
Email Address: [hooses@hudsoncsd.org](mailto:hooses@hudsoncsd.org)  
Main Office Phone Extension: 3100

**Please see the following pages for detailed instructions on how to activate and log in to a ParentSquare account based on the information provided during registration.**

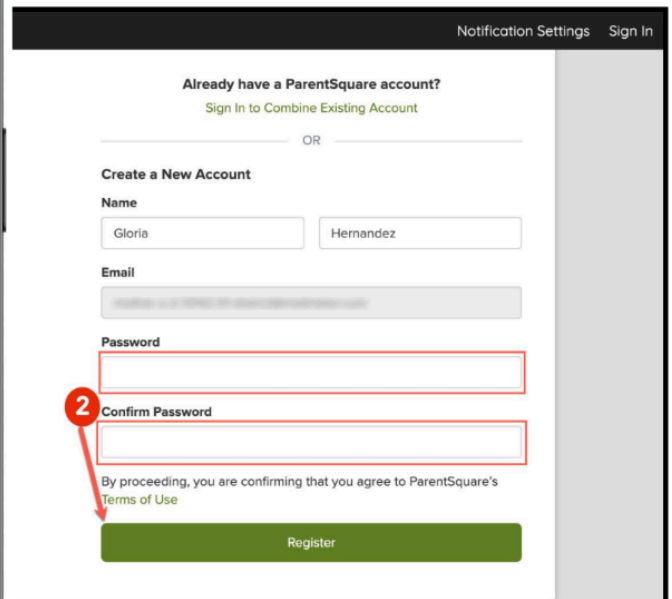
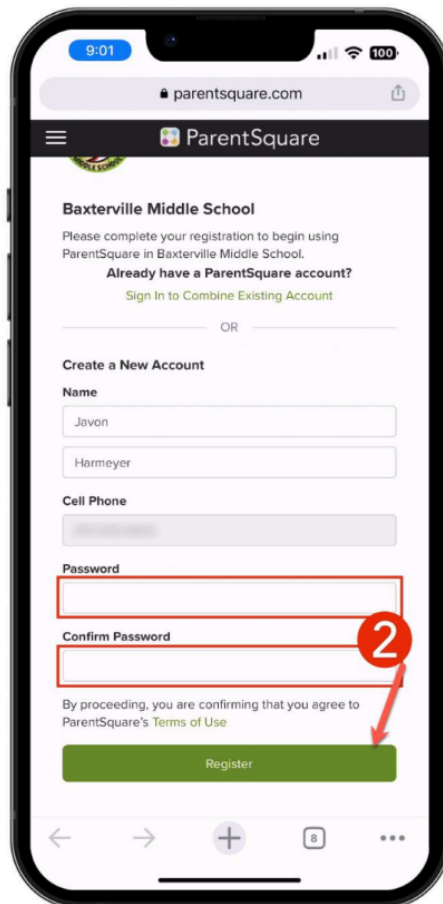
# Parent Square Registration and Login Instructions

1. Open the invitation email or text.

Click "Activate your account" or tap the link to activate your account.



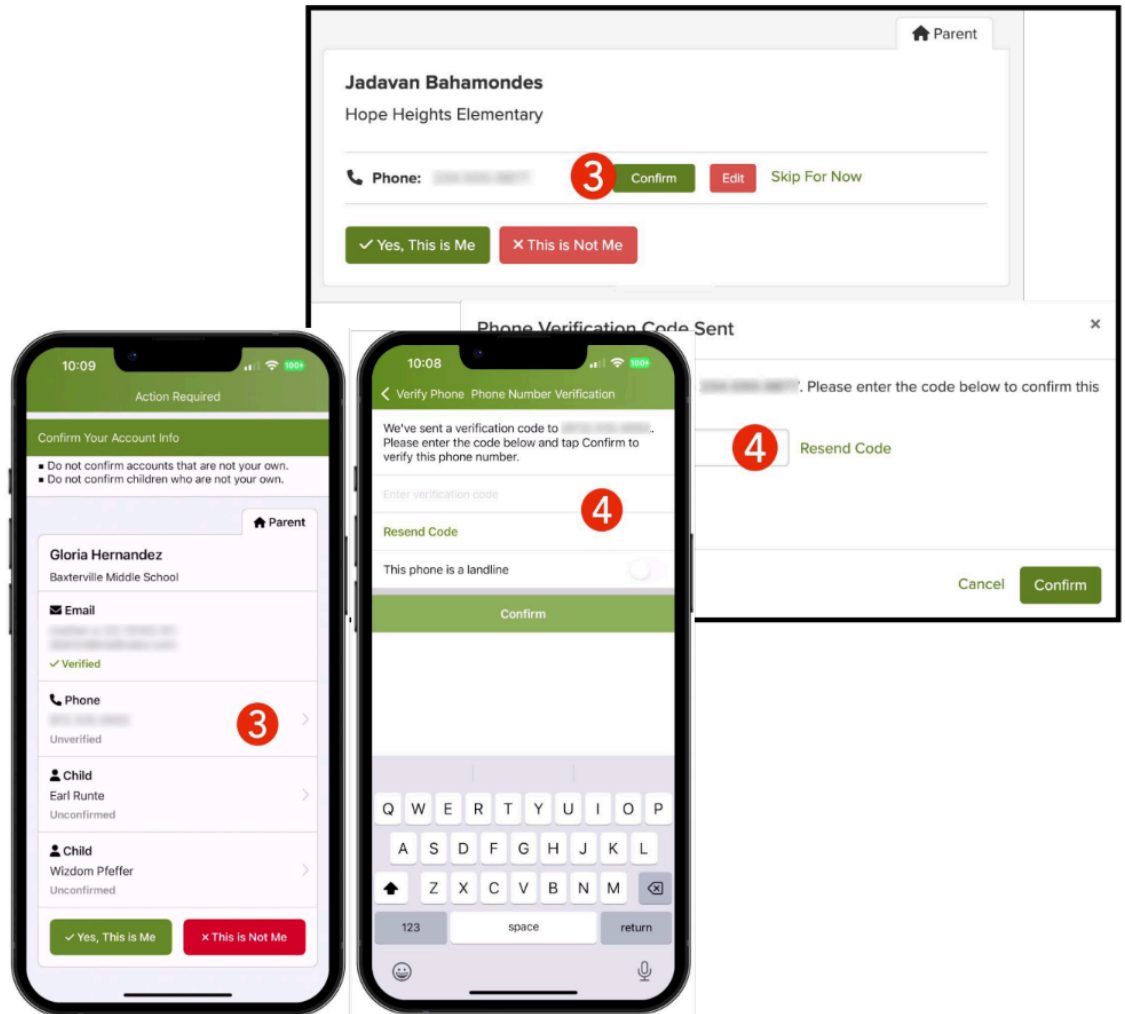
2. Create a Password for your ParentSquare account and click Register.



3. Click Confirm for your phone number and/or email.

A verification code will be sent to the email or phone number.

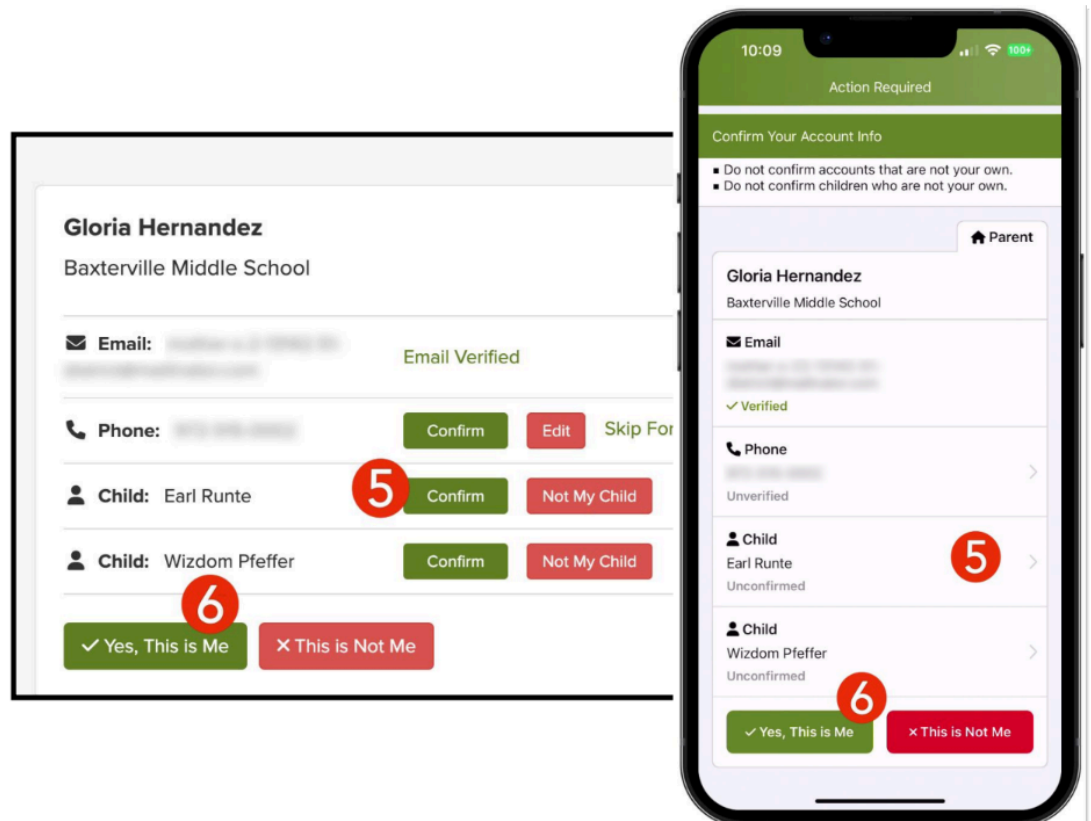
4. Enter the verification code to confirm.



5. Confirm your child or children by clicking "Confirm".

Use Not My Child if a child listed is not associated with your Account.

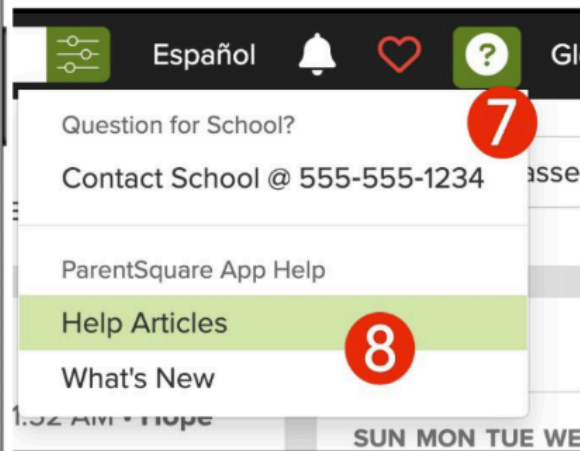
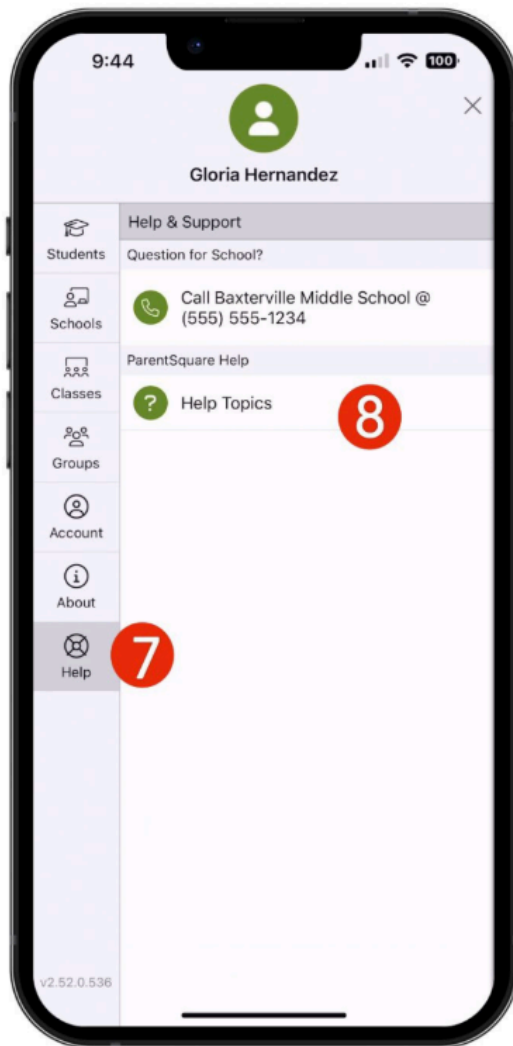
6. Select Yes, This is Me when you have confirmed your contact information and the children associated with your account.



Once you are logged in to ParentSquare, you will be able to access self-paced training modules, video resources and help articles to assist you with using ParentSquare.

7. Click “?” (Help) for help or your school contact information.

8. Select Help Articles to learn how to use ParentSquare.



The ParentSquare apps are free and available in both the Apple iOS and Android stores.

