

Hudson Junior High School

215 Harry Howard Avenue Hudson, NY 12534 Phone (518) 828-4360 Fax (518) 697-8522

Rhode Cooper Principal Carolyn Miller Associate Principal

2023-2024 PARENT/STUDENT HANDBOOK

Name:	
Grade:	
Student ID:	
First Pd. Teacher:	
Counselor:	
Person that I connect with at school:	_

"Education is the ability to listen to almost anything without losing your temper or your self-confidence." — Robert Frost

<u>Mission:</u> The Hudson City School District, in partnership with our community, advances the intellectual, social and emotional development of all students to prepare them for college, career and citizenship.

JHS BELL SCHEDULE 2023-2024

HOMEROOM: 8:00 - 8:04



Pledge of Allegiance: 8:05

Periods	Grade 6	Grade 7	Grade 8
1	8:05-8:47	8:05-8:47	8:05-8:47
2	8:50-9:32	8:50-9:32	8:50-9:32
3	9:35-10:17	9:35-10:17	9:35-10:17
4	10:20-11:02	10:20-11:02	10:20-11:02
5	11:05-11:47	11:05-11:47	11:05-11:47
6	11:50-12:25 Lunch	11:50-12:32	11:50-12:32
7	12:30-1:12	12:36-1:06 Lunch	12:36-1:06 Lunch
8	1:15-1:56	1:10-1:52	1:10-1:52
9	1:59-2:37	1:55-2:37	1:55-2:37

Grade 6 will eat lunch by themselves Grade 7 & 8 will eat lunch together

SCHEDULE FOR ONE HOUR DELAY 2023-2024

Homeroom	9:00-9:05
Period 1	9:07-9:33
Period 2	9:37-10:03
Period 3	10:07-10:33
Period 4	10:37-11:03
Period 5	11:07-11:37

THE REGULAR DAY WILL FOLLOW

SCHEDULE FOR TWO HOUR DELAY 2023-2024

Homeroom	10:00-10:05
Period 1	10:05-10:30
Period 2	10:34-10:58
Period 3	11:00-11:26
Period 4	11:29-11:55
Period 6	11:58-12:33 (6th Grade Lunch)
Period 7	12:36-1:06 (7th/8th Grade Lunch)
Period 5	1:09-1:37
Period 8	1:40-2:07
Period 9	2:10-2:37

EARLY DISMISSAL SCHEDULE - 6TH 2023-2024

Period 1	8:05-8:27
Period 2	8:30-8:52
Period 3	8:55-9:17
Period 4	9:20-9:42
Period 5	9:45-10:07
Period 7	10:10-10:32
Period 8	10:35-10:58
Period 9	11:02-11:25

EARLY DISMISSAL SCHEDULE - 7TH/8TH 2023-2024

Period 1	8:05-8:27
Period 2	8:30-8:52
Period 3	8:55-9:17
Period 4	9:20-9:42
Period 5	9:45-10:07
Period 6	10:10-10:32
Period 8	10:35-10:58
Period 9	11:02-11:25

There will be no lunch period scheduled, students will attend academic classes only.

HUDSON JUNIOR HIGH SCHOOL SUPPLY LIST 2023-2024

6th	7th	8th	
• 1.5 inch binder	2 inch binder	• 2 inch binder	
Loose Leaf Paper	Loose Leaf Paper	 Loose Leaf Paper 	
8 Tab Dividers	8 Tab Dividers	8 Tab Dividers	
Pencil pouch, 3 hole	Pencil pouch, 3 hole	 Pencil pouch, 3 hole 	
punched	punched	punched	
• #2 Pencils	• #2 Pencils	• #2 Pencils	
Pens (black/blue)	Pens (black/blue)	• Pens (black/blue)	
Pink eraser	Pink eraser	Pink eraser	
2+ Different Color	2+ Different Color	2 Hole Punched Folders	
Highlighters	Highlighters	(Mead) (ELA)	
2+ Dry Erase Markers	• 1 Vinyl, 3 Hole Punched	Casio fx-300ES calculator	
1 Vinyl, 3 Hole Punched	Folder	Colored Pencils	
Folder	Casio fx-300ES calculator	• 1.5 inch Binder for	
2 composition books	• Earbuds	Classroom use (SS)	
(ELA/math)			
Colored Pencils		• 1.5 inch Binder (Spanish)	
• Earbuds		• 3 Tab Dividers (Spanish)	
Additional Supplies Appreciated		Foreign Language	
Tissues		Dictionary (Spanish)	
Paper Towels			
Antibacterial Wipes			

Homework Strategies

- 1. Write down your homework daily in your agenda.
- 2. Create a homework schedule.
- 3. Make sure you label your header for each assignment.
- 4. Use a checklist to cross off the homework that you complete for each subject.
- 5. Use a color-coded system to keep organized.
- 6. Use a homework timer.
- 7. Have your parent sign it if the teacher asks that you do so.
- 8. Take a break should you become frustrated.
- 9. Read and review your notes before you begin your homework.
- 10. Have your parent/guardian check your homework.

HUDSON CITY SCHOOL DISTRICT 2023-2024 DISTRICT CALENDAR

SEPTEMBER, 2023

M	T	w	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

FEBRUARY, 2024

M	T	w	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

SEPTEMBER (18 Pupil Days)

Labor	Day

Superintendent Conference Day

6 Classes Begin

OCTOBER (20 Pupil Days)

		bus	

20 Superintendent Conference Day

OCTOBER, 2023

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
16 23 30	24	25	26	27
30	31			

MARCH, 2024

M	Т	w	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

NOVEMBER (19 Pupil Days)

9	Emergency Early	Release
10	Votoran's Day	

1/2 Day K-12 for K-5 Report Card Conference

23-24 Thanksgiving Recess

DECEMBER (16 Pupil Days)

NOVEMBER, 2023

M	T	w	T	F	
		1	2	3	_
6	7	8	9	10	
13 20	14	15	16	17	
20	21	22	23	24	
27	28	29	30		_

APRIL, 2024

M	T	w	T	F
1	2	3	4	STM3
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			
	_	_	_	_

JANUARY (21 Pupil Days)

2	Classes Resume
15	Martin Luther King Jr. Day
23-26	Regents Exams

Holiday Recess

13

25-Jan 1

DECEMBER, 2023

M	T	w	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

MAY, 2024

М	T	w	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22TR2	23TM1	24TM2
27	28TR1	29TR3	30	31

FEBRUARY (16 Pupil Days)

19	President's Day
20-23	Winter Recess

MARCH (19 Pupil Days)

15 Superintendent Conference Day

Good Friday

JANUARY, 2024

M	Т	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22 29	23	24	25	26
29	30	31		

JUNE, 2024

M	T	w	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

APRIL (16 Pupil Days)

1-5 Spring Recess
10 Observance of EID
11-12 ELA Testing (PBT) Gr. 3, 4, 6, 7

MAY (21 Pupil Days)

7-9 Math Testing (PBT) Gr. 3, 4, 6, 7 23-24 Memorial Day Recess 27 Memorial Day

JUNE (17 Pupil Days)

4 Regents Testing 14, 18, 20-21, 24-25 Regents Exams 19 Juneteenth

26 Regents Rating Day/Last Day of School

24-26 Pre K-8 Half Days 28 Graduation

TM TR

Superintendent Conference Days

1/2 Day Student Attendance

SUPT. C
Classes Not in Session

TOTAL S
Tentative Make-Up Days

Tentative Return Days

NYS Exams/Regents/Rating

NYS Comp. Based Testing ELA, Math, Science Gr. 5&8

TOTAL PUPIL DAYS SUPT. CONFERENCE DAYS TOTAL SESSION DAYS EMERGENCY CLOSING DAYS *Notes:

182

185

3

If not all emergency days are used, TR days will be returned in this order May 28, 22, 29. If more than 3 emergency days are used, TM days will be made up in this order: May 23, 24 April 5.

Approved by BOE: April 4, 2023

2023–24 School Year Elementary- and Intermediate-level Testing Schedule

Ope	erational Test	Administration Window	Make-up Dates	Scoring Dates	Final Dates to Submit Answer Sheets to Scanning Centers
Arts,	NYSAA lish Language , Mathematics, nd Science	Monday, March 11 – Friday, June 7	Make-ups must be given within the testing window	N/A	N/A
Computer-based testing	Grades 3-8 English Language Arts		Make-ups must be		
npute testi	Grades 3-8 Mathematics Monday, April 8 – Friday, May 17 Monday, April 8 – Given within the testing window	Must be completed by Friday, May 24*	N/A		
S	Grades 5 & 8 Science				
Paper-based testing	Grades 3, 4, 6, 7 English Language Arts	Wednesday, April 10 – Friday, April 12	Monday, April 15 – Wednesday, April 17	Must be completed by Tuesday, April 30*	Tuesday, April 30
Paper- test	Grades 3, 4, 6, 7 Mathematics	Tuesday, May 7 – Thursday, May 9	Friday, May 10 – Tuesday, May 14	Must be completed by Wednesday, May 22*	Wednesday, May 22
NYSE	SLAT Speaking	Monday, April 15 – Friday, May 24	Make-ups must be given within the testing window	Speaking is usually scored as it is administered	TBD
NYSESLAT Listening, Reading, Writing		Monday, May 13 – Friday, May 24	Make-ups must be given within the testing window	TBD	TBD

^{*} Teachers may not begin to train for scoring or rate student responses until the primary administration of the specific grade-level test that they are rating have been administered in the teachers' school.

Important Parent information

Parent Portal

The Parent Portal is a computer-based online system that allows parents/guardians to view their child's attendance, schedule, grades, progress reports and disciplinary referrals. Click here for more information about how to sign up or to log in to Parent Portal.

Link- https://www.hudsoncsd.org/parent-portal/

Absence Reporting Form

If your child is absent for ANY reason, please fill out a Reporting Student Absence Form to indicate the reason they are absent from in-person OR virtual school. Completed forms will remain confidential and be sent directly the school(s) your child(ren) attend(s):

- English Reporting Student Absence Form
- Arabic نموذج الإبلاغ عن غياب الطالب
- Bengali ছাত্ৰ অনপস্থিতি ফৰ্ম
- Spanish Formulario para reportar las ausencias del estudiante

The Hudson City School District remains committed to providing a safe learning environment and it is vitally important for the schools to have your child's absence information on file due to the current COVID-19 safety protocols in place. We appreciate your cooperation and partnership in the interest of everyone's health and safety. If you have any questions about the Reporting Student Absence Form, please contact your child's principal at 518-828-4360.

Academics

Click here for information and resources about HCSD academics, including:

- Academic Intervention Services (AIS)
- Assessment calendars
- Curriculum outlines
- Parent guides
- Free online resources covering many topics to support your child's learning

Link: https://www.hudsoncsd.org/departments-programs/academics/

Breakfast & Lunch Menus

Click here for the cafeteria menus. All Hudson students in pre-kindergarten through Grade 12 are eligible to receive FREE school breakfast and lunch. Learn more on the Food Services webpage.

For additional food assistance, see this list of local no-cost food assistance resources available in our area. It includes local food pantry information, dates and times of operation, as well as food support programs within our schools.

Link: https://www.hudsoncsd.org/departments-programs/food-services/

NO deliveries will be accepted. Hudson Junior High School assumes NO responsibility for flowers or gifts that are delivered to students during the school day. Students are not to have commercial food delivered to the school. No outside "fast" food will be allowed into the cafeteria. Parents/friends/etc. may not drop off food from outside sources (i.e., McDonalds, Subway, Taco Bell, etc.). This is to better ensure the security of the school as well as to minimize disruptions to the school day. Food delivered to students by outside delivery companies will be confiscated. **If a student opens an outside door to allow an outside food delivery, they will face disciplinary consequences as that creates a security risk.** If you have questions, please contact your student's school administrator.

- If a student forgets their lunch it must be dropped off at the main office and may be obtained during the student's assigned lunch period.
- Food and/or drink may only be consumed in the cafeteria during school hours. Water may be permitted in classrooms at the teacher's discretion.

Cafeteria Guidelines for Students

- Students must report directly to the cafeteria for their lunch period. Students must have a pre-written pass to eat lunch other than the cafeteria.
- Be courteous to the cafeteria staff and the hall monitors.
- Use appropriate language and behavior.
- Wait patiently for service at the end of lunch lines.
- Do not wander through the halls and the lobby.
- Do not throw food or other debris.
- Keep all food, beverages and snacks in the cafeteria at all times.
- After eating, pick up after yourself.
- Use safe judgment while engaging in outdoor activities.
- When outside, stay within the boundaries set by the designated monitor.
- Stay in the designated area or in the cafeteria until the bell rings. Do not crowd the cafeteria exits and/or lobby.

Students who choose not to follow the guidelines will receive consequences from the lunch monitor and/or building administration.

Bullying Prevention & Reporting

To report a suspected bullying situation, please click here.

Get resources to help you address the topic of bullying with your children.

Learn more about the Dignity for All Students Act (DASA) and key definitions of bullying. This is a brief overview of the DASA and the Creating a Respectful and Open World for Natural Hair (CROWN) Act as well as the District's obligations under those statutes.

Here is a family resource for Confronting COVID-19-Related Harassment in Schools.

Link: https://www.hudsoncsd.org/district/dignity-for-all-students-anti-bullying/

Code of Conduct

Hudson City School District Code of Conduct Plain Language Summary – includes Student Rights and Responsibilities, Dress Code, Prohibited Student Conduct, Disciplinary Procedures, and Visitors to the Schools A full copy of the Code of Conduct is available to any student, parent, guardian, employee, or community member upon request.

Link:

https://www.hudsoncsd.org/wp-content/uploads/2020/12/Code-of-Conduct-Plain-Language-Summarv.pdf

District Policies

Click here to see Board of Education policies. Link: https://www.hudsoncsd.org/boe/policies/

Drop Off & Pick Up Procedures

Help ensure safe and smooth arrival/dismissal each day by following the drop off and pick up procedures for each school:

- Elementary School Drop Off/Pick Up
- Junior High School Drop Off/Pick Up
- Senior High School Drop Off/Pick Up

Links

Elmentary- https://www.hudsoncsd.org/m-c-smith-elementary-school/drop-off-pick-up-procedures-2020-21/

Jr. High- https://www.hudsoncsd.org/hudson-junior-high-school/drop-off-pick-up-procedures/

High School- https://www.hudsoncsd.org/hudson-junior-high-school/drop-off-pick-up-procedures/

Faculty Pages

Some teachers maintain faculty pages with information related to their specific classes. Click here to view Faculty Pages.

Link: Faculty Pages | Hudson City School District

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age certain rights with respect to the student's education records. Click here for district information regarding FERPA.

Link- https://www.hudsoncsd.org/parents/ferpa-notification/

Food Assistance

Here is a list of no-cost food assistance resources available in our area. It includes local food pantry information, dates and times of operation, as well as food support programs within our schools. Link- https://drive.google.com/file/d/1CuQT13MLIJXd5b6X1VosMJSUoJY-oT6-/view?usp=sharing

NYSED Parent Dashboard

The New York State Education Department (NYSED) has developed a Parent Dashboard to increase transparency and make information about school performance and other school-level data easier for parents and the public to access. The Parent Dashboard offers information on all public schools including charter schools. We invite parents and other stakeholders to explore the Parent Dashboard and then provide feedback via an online feedback survey available in 17 languages. NYSED will use this feedback to identify the data that is most useful to parents and the public and to make improvements to the website.

Links- https://data.nysed.gov/profile.php?instid=800000053704 https://surveyhero.com/c/b438754c

Online Resources

Parents/guardians now have free access to dozens of online resources covering many topics to support their child's learning. Learn how to get a free account here.

See this "on demand" webinar series for free webinars about keeping children safe online, supporting English Language Learners and more.

Links- https://www.nvscate.org/page/new-parent-webinars

Public Relations Use of Directory Information

In order to publicize student accomplishments or specific educational programs, school officials may occasionally release directory information for use in school district publications, on district websites/social media pages, or to the media for public relations purposes. Examples include: sharing student names and grade levels to publish honor rolls or other recognition lists; sharing student photographs and courses of study to highlight projects or academic programs. We will never distribute private information such as addresses or phone numbers.

Click here to learn more about this exception to FERPA and the types of directory information we might share to publicize student accomplishments. Parents/guardians who object to the release of their child's name, grade level, photograph, etc. should notify their child's building principal in writing on or before October 1 in any school year.

Rights for Students with Uncertain Housing

If your family is in a temporary or inadequate living situation due to a loss of housing, your child might be eligible for certain educational rights and services under the McKinney-Vento Act. See the brochures below for more information about McKinney-Vento rights and supports:

• Supporting the Education of Children and Youth Experiencing Homelessness

• What You Need to Know to Help Your Child in School: A Guide for Parents, Guardians, and Caregivers

If you need assistance, please use this referral form. Your responses will be confidential and sent directly to our McKinney-Vento Coordinator.

School Cancellation Procedures/Parent Emergency Notification

The Superintendent has the authority to close school. Information will be provided to parents, guardians or persons in parental relation to the students in the event of school closings, emergency incidents or an early dismissal through the use of local and regional radio and TV stations. In addition, the District will utilize the automated call notification procedure.

For weather-related closings, we recommend using phone, text or email alerts. Local news websites will also have school closure information that updates frequently:

- WTEN Closings & Delays
- WNYT School Closings
- CBS 6 Weather Closings

If you would like more information, please contact the Superintendent's Office at 518-828-4360, ext. 2101.

School Emergencies/Drills

We strive to provide a safe and secure learning environment for all students and staff. In a school emergency or drill, your cooperation and understanding will help to ensure the safety and security of your child. Learn more about the different types of safety drills and what you should do in the event your child contacts you during a school-related emergency or practice drill.

Visitor Management System

All visitors are required to show photo identification before entering our schools during regular school hours (effective November 26, 2018). Each visitor will be screened using our new School Gate Guardian visitor management system, which performs a simple background check. Click here to learn more about School Gate Guardian.

Links- https://www.hudsoncsd.org/2018/11/12/new-visitor-management-system/

Water Testing

In accordance with New York State law (S.8158/A.10740), the Hudson City School District routinely tests water in all school buildings for lead contamination and makes the results publicly available. Please visit our Water Testing webpage for more information about recent testing.

Other Notifications

Click here for other Annual Notifications for parents/guardians such as Body Mass Index Reporting, Parent's
Bill of Rights for Data Privacy and Security, Pesticide Notification, Request for Teacher Scores/Ratings and
more.

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Pledge of Allegiance: 8:05

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5	11:05-11:47	11:05-11:47	11:05-11:47
6	11:50-12:25 Lunch	11:50-12:32	11:50-12:32
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JHS 2023-24 PBIS Monthly Character Traits

September: Responsibility

October: Respect

November: Thankful/Grateful

December: Empathy

January: Perseverance

February: Kindness March: Patience

April: Honesty/Integrity

May: Generosity
June: Optimism

Monthly Character Trait Descriptors

September

RESPONSIBILITY

- I Use Self-Control
- I Think First, Than Act
- I Arrive To Class On Time
- I Complete My Class Work
- I Follow The Code Of Conduct

OCTOBER

RESPECT

- I Treat Everyone With Respect
- I Use Good Manners At All Times
- I Am Considerate Of Others Feelings
- I Don't Hit, Threaten Or Hurt Anyone
- I Deal With My Conflicts With Others Peacefully

NOVEMBER

Thankful/Grateful

- I tell others "thank you"
- I am grateful for the people in my life
- I am thankful for the things I have
- I show appreciation in my daily interactions

December

Empathy

- I care about how others feel
- I consider the feelings of others before I act or speak
- I use kind words and actions
- I can understand someone else's feelings
- I can help others when they are sad

January

Perseverance

- I can show commitment
- I ask for help when needed
- I have a growth-mindset

February

Kindness

- I am helpful to others
- I recognize others-give compliments
- I include others
- I smile and say, "Hello" to people I see
- I share and take turns

March

Patience

- I can wait my turn
- I can listen without interrupting

April

Honest/Integrity

- I tell the truth
- I do the right thing
- I lead by example
- I respect others property
- I admit and try to fix my mistakes
- I am reliable

May

Generosity

- I willingly help other
- I do something for someone without expecting anything in return
- I am forgiving
- I let others have a turn before mine

June

Optimism

- I believe good things will happen
- I can find the positive in the negative
- I always show my best attitude
- I hope for good things for all people

Monthly Characteristics at a glance

September	October
Responsibility	Respect
November	December
Thankful/Gratitude	Empathy

January	February
Perseverance	Kindness
March	April
Patience	Honesty/Integrity
May	June
Generosity	Optimism

By signing this form, I am stating that I received a copy of this 2023-2024 JHS Parent/Student Handbook.

Student Name:	Signature:
Parent Name:	Signature: