

# HUDSON CITY SCHOOL DISTRICT

HUDSON, NEW YORK

Date July 1, 2023

MEMO TO: All School Personnel Paid on Pay Vouchers

FROM: District Payroll Office

RE: Schedule of Due Dates for Pay Vouchers – 2023-2024

The schedule below has been established for the school year July 1, 2023 through June 30, 2024, for those who are paid on an hourly or daily basis.

Submission of Pay Vouchers according to this schedule will insure prompt payment.

<b>Pay Period</b>	<b>Pay Date</b>	
<b><u>2023</u></b>		
July 01 – July 08	July	20
July 09 – July 22	August	03
July 23 – August 05	August	17
August 6 – August 19	August	31
August 20 – September 02	September	14
September 3 – September 16	September	28
September 17 – September 30	October	12
October 1 – October 14	October	26
October 15 – October 28	November	09
October 29 – November 11	November	22
November 12 – November 25	December	07
November 26 – December 9	December	21
December 10 – December 23	January	04
<b><u>2023-2024</u></b>		
December 24 – January 6	January	18
January 7 – January 20	February	01
January 21 – February 3	February	15
February 4 – February 17	February	29
February 18 – March 2	March	14
March 3 – March 16	March	28
March 17 – March 30	April	11
March 31 – April 13	April	25
April 14 – April 27	May	09
April 28 – May 11	May	23
May 12 – May 25	June	06
May 26 – June 08	June	20
June 09 – June 22	June	30