



# Hudson Junior High School

*215 Harry Howard Avenue  
Hudson, NY 12534*

*Phone (518) 828-4360  
Fax (518) 697-8522*

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*Rhode Cooper  
Principal*

*Tyme Baez  
Associate Principal*

## 2022-2023 PARENT/STUDENT HANDBOOK

**Name:** \_\_\_\_\_

**Grade:** \_\_\_\_\_

**Student ID:** \_\_\_\_\_

**First Pd. Teacher:** \_\_\_\_\_

**Counselor:** \_\_\_\_\_

**Person that I connect with at school:** \_\_\_\_\_

*“Education is the ability to listen to almost anything without losing your temper or your self-confidence.” — Robert Frost*

**Mission:** *The Hudson City School District, in partnership with our community, advances the intellectual, social and emotional development of all students to prepare them for college, career and citizenship.*

## **2022 – 2023 JHS Bell Schedule**

	<b><u>6th Grade Schedule</u></b>	<b><u>7th/8th Grade Schedule</u></b>
Period 1	8:04-8:48 (Core)	8:04-8:48
Period 2	8:51-9:33 (Core)	8:51-9:33
Period 3	9:36-10:18 (Specials/RTI)	9:36-10:18
Period 4	10:21-11:03 (Core)	10:21-11:03
Period 5	11:06-11:48 (Core)	11:06-11:48
Period 6	11:49-12:25 (Lunch)	11:51-12:33
Period 7	12:26-1:09 (Core)	12:36-1:06 (Lunch)
Period 8	1:11-1:53 (Specials/RTI)	1:09-1:51
Period 9	1:55-2:37 (Curriculum Support)	1:54-2:37

## Hudson Junior High 2022-2023 Supply List

6th	7th	8th
<ul style="list-style-type: none"> <li>• 1.5 inch binder</li> <li>• Loose Leaf Paper</li> <li>• #2 Pencils</li> <li>• Pens (black/blue)</li> <li>• Pink eraser</li> <li>• 2+ Different Color Highlighters</li> <li>• 2+ Dry Erase Markers</li> <li>• 1 Vinyl, 3 Hole Punched Folder</li> <li>• Colored Pencils</li> <li>• Post-It Notes</li> <li>• Earbuds</li> </ul>	<ul style="list-style-type: none"> <li>• 2 inch binder</li> <li>• Loose Leaf Paper</li> <li>• #2 Pencils</li> <li>• Pens (black/blue)</li> <li>• Pink eraser</li> <li>• 2+ Different Color Highlighters</li> <li>• 2+ Dry Erase Markers</li> <li>• 1 Vinyl, 3 Hole Punched Folder</li> <li>• Casio fx-300ES calculator</li> <li>• Earbuds</li> </ul>	<ul style="list-style-type: none"> <li>• 2 inch binder</li> <li>• Loose Leaf Paper</li> <li>• #2 Pencils</li> <li>• Pens (black/blue)</li> <li>• Pink eraser</li> <li>• 4+ Highlighters</li> <li>• 2 Vinyl, 3 Hole Punched Folder</li> <li>• Casio fx-300ES calculator</li> <li>• Earbuds</li> <li>• Colored Pencils</li> <li>• 4 three fastener, Mead heavy duty pocket portfolios (SS)</li> <li>• 9×12 Sketchbook (Art)</li> <li>• Foreign Language Dictionary (Spanish)</li> <li>• 1 Package Dry Erase Markers (American Sign Language)</li> </ul>

## **Homework Strategies**

1. Write down your homework daily in your agenda.
2. Create a homework schedule.
3. Make sure you label your header for each assignment.
4. Use a checklist to cross off the homework that you complete for each subject.
5. Use a color-coded system to keep organized.
6. Use a homework timer.
7. Have your parent sign it if the teacher asks that you do so.
8. Take a break should you become frustrated.
9. Read and review your notes before you begin your homework.
10. Have your parent/guardian check your homework.



## HUDSON CITY SCHOOL DISTRICT 2022 - 2023 CALENDAR

### SEPTEMBER 2022

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

### FEBRUARY 2023

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

### SEPTEMBER (18 Pupil Days)

- 5 Labor Day
- 6 Supt. Conference Day
- 7 First Day of Student Attendance

### OCTOBER (19 Pupil Days)

- 10 Columbus Day
- 21 Supt. Conference Day

### NOVEMBER (19 Pupil Days)

- 10 Emergency Early Release Drill
- 11 Veterans Day
- 17 1/2 day K-12 for 6-12 Report Card Conf.
- 24-25 Thanksgiving Recess

### DECEMBER (17 Pupil Days)

- 8 1/2 day K-12 for K-5 Report Card Conf.
- 24-30 Holiday Recess

### JANUARY (20 Pupil Days)

- 3 Classes Resume
- 16 Martin Luther King Jr. Day
- 24-27 Regents Exams

### FEBRUARY (15 Pupil Days)

- 20 Presidents' Day
- 21-24 Winter Recess

### MARCH (22 Pupil Days)

- 17 Regional Supt. Conference Day

### APRIL (14 Pupil Days)

- 7 Good Friday
- 10-14 Spring Recess
- 19-21 ELA Testing Window (PBT)

### MAY (22 Pupil Days)

- 2-4 Math Testing Window (PBT)
- 29 Memorial Day

### JUNE (16 Pupil Days)

- 14-16 Regents exams
- 19 Juneteenth
- 20-22 Regents exams
- 21-23 1/2 day Student Attendance Grades PK-8
- 23 Last Day of Student Attendance PK-8/Rating Day
- 23 Graduation

### \*Notes:

If not all emg. closing days are used, TR days will be returned in this order: May 26, 25, 30

If more than 3 emg. closing days are used, TM days will be made up in this order: Apr 14, 13, 12

### OCTOBER 2022

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

### MARCH 2023

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

### NOVEMBER 2022

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

### APRIL 2023

M	T	W	T	F
3	4	5	6	7
10	11	12 TM3	13 TM2	14 TM1
17	18	19	20	21
24	25	26	27	28

### DECEMBER 2022

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

### MAY 2023

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25 TR2	26 TR1
29	30 TR3	31		

### JANUARY 2023

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

### JUNE 2023

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

	Supt. Conf. Day
	1/2 Day Student Attendance
	Classes Not In Session
TM	Tentative Make-Up Days
TR	Tentative Return Days
	NYS Exams/Regents/Rating

Total Pupil Days	182
Supt. Conf. Days	3
Total Session Days	185
*Emg. Closing Days	3

Adopted by BOE 3/15/2022

# 2022-23 Elementary & Intermediate Testing Schedule

2022-23 School Year

Operational Test		Administration Dates	Make-up Dates	Scoring Dates	Final Dates to Submit Answer Sheets to Scanning Centers
<b>NYSAA English Language Arts, Mathematics, and Science</b>		Monday, March 13 – Friday, June 9	Make-ups must be given within the testing window	N/A	N/A
Grades 3-8 English Language Arts	<b>Paper-based</b>	Wednesday, April 19 – Friday, April 21*	Monday, April 24 – Friday, April 28	Monday, April 24 – Thursday, May 4	Thursday, May 4
	<b>Computer-based</b>	Wednesday, April 19 – Wednesday, April 26	Monday, April 24 – Friday, April 28	Monday, April 24 – Thursday, May 4	N/A
Grades 3-8 Mathematics	<b>Paper-based</b>	Tuesday, May 2 – Thursday, May 4	Friday, May 5 – Thursday, May 11	Friday, May 5 – Wednesday, May 17	Wednesday, May 17
	<b>Computer-based</b>	Tuesday, May 2 – Tuesday, May 9	Friday, May 5 – Thursday, May 11	Friday, May 5 – Wednesday, May 17	N/A
<b>NYSESLAT Speaking</b>		Monday, April 17 – Friday, May 26	Make-ups must be given within the testing window	Speaking is usually scored as it is administered.	TBD
<b>NYSESLAT Listening, Reading, Writing</b>		Monday, May 15 – Friday, May 26	Make-ups must be given within the testing window	TBD	TBD
<b>Grade 8 Science Performance Test</b>		Tuesday, May 23 – Friday, June 2	Make-ups must be given within the testing window	Scoring may start immediately following administration.	Thursday, June 15
<b>Grade 8 Science Written</b>		Monday, June 5	Tuesday, June 6 – Friday, June 9	Following make-up dates, but no later than Thursday, June 15	Thursday, June 15

\*In Spring 2023, some schools may be closed on Friday, April 21<sup>st</sup> in recognition of Eid al-Fitr. Schools that are closed on Friday, April 21<sup>st</sup> may use Monday, April 24<sup>th</sup> as an administration date for these exams.

In Spring 2023, there will not be an administration of the Grade 4 Science Test. This is to support the transition to the new Grade 5 Elementary-level Science Test measuring the new NYS P-12 Science Learning Standards, which commences in Spring 2024.

## JHS Noise Levels

<b>LEVEL</b>	<b>WHAT DOES THIS MEAN?</b>	<b>WHEN IS IT USED?</b>
<b>0</b>	Silence: No talking	During tests or quizzes, and when a teacher or student or administrator is addressing the class or group.
<b>1</b>	Library voices; just louder than a whisper	During pair walk, in the library, in the hallways during class.
<b>2</b>	Soft tone; conversation voice	During small group work, hallway during passing time, cafeteria.
<b>3</b>	Projected speaking voice	During whole class discussions; presentations.
<b>4</b>	Recess voice	Outside (never in the building)



# Important Parent Information

## Parent Portal

The Parent Portal is a computer-based online system that allows parents/guardians to view their child's attendance, schedule, grades, progress reports and disciplinary referrals. Click here for more information about how to sign up or to log in to Parent Portal.

Link- <https://www.hudsoncsd.org/parent-portal/>

## Absence Reporting Form

If your child is absent for ANY reason, please fill out a Reporting Student Absence Form to indicate the reason they are absent from in-person OR virtual school. Completed forms will remain confidential and be sent directly the school(s) your child(ren) attend(s):

- English Reporting Student Absence Form
- Arabic نموذج الإبلاغ عن غياب الطالب
- Bengali ছাত্র অনুপস্থিতি ফর্ম
- Spanish Formulario para reportar las ausencias del estudiante

The Hudson City School District remains committed to providing a safe learning environment and it is vitally important for the schools to have your child's absence information on file due to the current COVID-19 safety protocols in place. We appreciate your cooperation and partnership in the interest of everyone's health and safety. If you have any questions about the Reporting Student Absence Form, please contact your child's principal at 518-828-4360.

## Academics

Click here for information and resources about HCSD academics, including:

- Academic Intervention Services (AIS)
- Assessment calendars
- Curriculum outlines
- Parent guides
- Free online resources covering many topics to support your child's learning

Link: <https://www.hudsoncsd.org/departments-programs/academics/>

## Breakfast & Lunch Menus

Click here for the cafeteria menus. All Hudson students in pre-kindergarten through Grade 12 are eligible to receive FREE school breakfast and lunch. Learn more on the Food Services webpage.

For additional food assistance, see this list of local no-cost food assistance resources available in our area. It includes local food pantry information, dates and times of operation, as well as food support programs within our schools.

Link: <https://www.hudsoncsd.org/departments-programs/food-services/>

# Bullying Prevention & Reporting

To report a suspected bullying situation, please click here.

Get resources to help you address the topic of bullying with your children.

Learn more about the Dignity for All Students Act (DASA) and key definitions of bullying. This is a brief overview of the DASA and the Creating a Respectful and Open World for Natural Hair (CROWN) Act as well as the District's obligations under those statutes.

Here is a family resource for Confronting COVID-19-Related Harassment in Schools.

Link: <https://www.hudsoncsd.org/district/dignity-for-all-students-anti-bullying/>

# Code of Conduct

Hudson City School District Code of Conduct Plain Language Summary – includes Student Rights and Responsibilities, Dress Code, Prohibited Student Conduct, Disciplinary Procedures, and Visitors to the Schools. A full copy of the Code of Conduct is available to any student, parent, guardian, employee, or community member upon request.

Link:

<https://www.hudsoncsd.org/wp-content/uploads/2020/12/Code-of-Conduct-Plain-Language-Summary.pdf>

# District Policies

Click here to see Board of Education policies.

Link: <https://www.hudsoncsd.org/boe/policies/>

# Drop Off & Pick Up Procedures

Help ensure safe and smooth arrival/dismissal each day by following the drop off and pick up procedures for each school:

- Elementary School Drop Off/Pick Up
- Junior High School Drop Off/Pick Up
- Senior High School Drop Off/Pick Up

Links

Elementary- <https://www.hudsoncsd.org/m-c-smith-elementary-school/drop-off-pick-up-procedures-2020-21/>

Jr. High- <https://www.hudsoncsd.org/hudson-junior-high-school/drop-off-pick-up-procedures/>

High School- <https://www.hudsoncsd.org/hudson-senior-high-school/drop-off-pick-up-procedures/>

# Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age certain rights with respect to the student's education records. Click here for district information regarding FERPA.

Link- <https://www.hudsoncsd.org/parents/ferpa-notification/>

## Food Assistance

Here is a list of no-cost food assistance resources available in our area. It includes local food pantry information, dates and times of operation, as well as food support programs within our schools.

Link- <https://drive.google.com/file/d/1CuQT13MLIJXd5b6X1VosMJSUoJY-oT6-/view?usp=sharing>

## NYSED Parent Dashboard

The New York State Education Department (NYSED) has developed a Parent Dashboard to increase transparency and make information about school performance and other school-level data easier for parents and the public to access. The Parent Dashboard offers information on all public schools including charter schools. We invite parents and other stakeholders to explore the Parent Dashboard and then provide feedback via an online feedback survey available in 17 languages. NYSED will use this feedback to identify the data that is most useful to parents and the public and to make improvements to the website.

Links- <https://data.nysed.gov/profile.php?instid=800000053704>  
<https://surveyhero.com/c/b438754c>

## Online Resources

Parents/guardians now have free access to dozens of online resources covering many topics to support their child's learning. Learn how to get a free account here.

See this "on demand" webinar series for free webinars about keeping children safe online, supporting English Language Learners and more.

Links- <https://www.nyscate.org/page/new-parent-webinars>

## Public Relations Use of Directory Information

In order to publicize student accomplishments or specific educational programs, school officials may occasionally release directory information for use in school district publications, on district websites/social media pages, or to the media for public relations purposes. Examples include: sharing student names and grade levels to publish honor rolls or other recognition lists; sharing student photographs and courses of study to highlight projects or academic programs. We will never distribute private information such as addresses or phone numbers.

Click here to learn more about this exception to FERPA and the types of directory information we might share to publicize student accomplishments. Parents/guardians who object to the release of their child's name, grade level, photograph, etc. should notify their child's building principal in writing on or before October 1 in any school year.

## Rights for Students with Uncertain Housing

If your family is in a temporary or inadequate living situation due to a loss of housing, your child might be eligible for certain educational rights and services under the McKinney-Vento Act. See the brochures below for more information about McKinney-Vento rights and supports:

- Supporting the Education of Children and Youth Experiencing Homelessness
- What You Need to Know to Help Your Child in School: A Guide for Parents, Guardians, and Caregivers

If you need assistance, please use this referral form. Your responses will be confidential and sent directly to our McKinney-Vento Coordinator.

## School Cancellation Procedures/Parent Emergency Notification

The Superintendent has the authority to close school. Information will be provided to parents, guardians or persons in parental relation to the students in the event of schools closings, emergency incident or an early dismissal through the use of local and regional radio and TV stations. In addition, the District will utilize the automated call notification procedure.

For weather-related closings, we recommend using phone, text or email alerts. Local news websites will also have school closure information that updates frequently:

- WTEN Closings & Delays
- WNYT School Closings
- CBS 6 Weather Closings

If you would like more information, please contact the Superintendent's Office at 518-828-4360, ext. 2101.

## School Emergencies/Drills

We strive to provide a safe and secure learning environment for all students and staff. In a school emergency or drill, your cooperation and understanding will help to ensure the safety and security of your child.

Learn more about the different types of safety drills and what you should do in the event your child contacts you during a school-related emergency or practice drill.

## Visitor Management System

All visitors are required to show photo identification before entering our schools during regular school hours (effective November 26, 2018). Each visitor will be screened using our new School Gate Guardian visitor management system, which performs a simple background check. Click here to learn more about School Gate Guardian.

Links- <https://www.hudsoncsd.org/2018/11/12/new-visitor-management-system/>

## Water Testing

In accordance with New York State law (S.8158/A.10740), the Hudson City School District routinely tests water in all school buildings for lead contamination and makes the results publicly available. Please visit our Water Testing webpage for more information about recent testing.

## Other Notifications

Click here for other Annual Notifications for parents/guardians such as Body Mass Index Reporting, Parent's Bill of Rights for Data Privacy and Security, Pesticide Notification, Request for Teacher Scores/Ratings and more.

Month: \_\_\_\_\_

Goal for the Week: \_\_\_\_\_

<b>Monday Date:</b>	<b>Tuesday Date:</b>	<b>Wednesday Date:</b>
<b><u>ELA</u></b> _____ _____ _____	<b><u>ELA</u></b> _____ _____ _____	<b><u>ELA</u></b> _____ _____ _____
<b><u>Math</u></b> _____ _____ _____	<b><u>Math</u></b> _____ _____ _____	<b><u>Math</u></b> _____ _____ _____
<b><u>Science</u></b> _____ _____ _____	<b><u>Science</u></b> _____ _____ _____	<b><u>Science</u></b> _____ _____ _____
<b><u>Social Studies</u></b> _____ _____ _____	<b><u>Social Studies</u></b> _____ _____ _____	<b><u>Social Studies</u></b> _____ _____ _____
<b>Other Subject: _____</b> _____ _____ _____	<b>Other Subject: _____</b> _____ _____ _____	<b>Other Subject: _____</b> _____ _____ _____
<b>Other Subject: _____</b> _____ _____ _____	<b>Other Subject: _____</b> _____ _____ _____	<b>Other Subject: _____</b> _____ _____ _____
<b>Other Subject: _____</b> _____ _____ _____	<b>Other Subject: _____</b> _____ _____ _____	<b>Other Subject: _____</b> _____ _____ _____

Parent  
Signature: \_\_\_\_\_

Parent  
Comments: \_\_\_\_\_

Month: \_\_\_\_\_

<b>Thursday Date:</b>	<b>Friday Date:</b>	<b>Notes Date:</b>
<b><u>ELA</u></b> _____ _____ _____	<b><u>ELA</u></b> _____ _____ _____	_____ _____ _____
<b><u>Math</u></b> _____ _____ _____	<b><u>Math</u></b> _____ _____ _____	<b><u>Notes</u></b> _____ _____ _____
<b><u>Science</u></b> _____ _____ _____	<b><u>Science</u></b> _____ _____ _____	<b><u>Notes</u></b> _____ _____ _____
<b><u>Social Studies</u></b> _____ _____ _____	<b><u>Social Studies</u></b> _____ _____ _____	<b><u>Notes</u></b> _____ _____ _____
<b>Other Subject: _____</b> _____ _____ _____	<b>Other Subject: _____</b> _____ _____ _____	<b>Other Subject: _____</b> _____ _____ _____
<b>Other Subject: _____</b> _____ _____ _____	<b>Other Subject: _____</b> _____ _____ _____	<b>Other Subject: _____</b> _____ _____ _____
<b>Other Subject: _____</b> _____ _____ _____	<b>Other Subject: _____</b> _____ _____ _____	<b>Other Subject: _____</b> _____ _____ _____

Parent  
Signature: \_\_\_\_\_

Parent  
Comments: \_\_\_\_\_