



**PARENT BILL OF RIGHTS FOR STUDENT
DATA PRIVACY AND SECURITY
THIRD PARTY CONTRACTOR SUPPLEMENT**

The (Insert third party contractor name) has been engaged by the Hudson City School District to provide services. In this capacity, the company may collect, process, manage, store or analyze student or teacher/principal personally identifiable information (PII).

The (Insert third party contractor name) will provide the district with (Describe services provided by third party contractor).

The (Insert third party contractor name) will ensure that subcontractors or others that the company shares PII with will abide by data protection and security requirements of district policy, and state and federal law and regulations by requiring that subcontractors adhere to, at a minimum, materially similar data protection obligations imposed on the contractor by state and federal laws and regulations, and the Contract.

PII will be stored as follows (please check items that apply):

- Using a cloud or infrastructure owned and hosted by a third party
- Using Contractor owned and hosted solution
- Other (describe)

Parents may challenge the accuracy of PII held by (Insert third party contractor name) by contacting IT Manager, Hudson City School District, 215 Harry Howard Avenue, Hudson, NY 12534, (518) 828-4360, ext. 2119, rabinowitzc@hudsoncsd.org.

The (Insert third party contractor name) will take reasonable measures to ensure the confidentiality of PII by using reasonable administrative, technical and physical safeguards that align with the NIST Cybersecurity Framework and are otherwise consistent with industry standards and best practices, including but not limited to encryption, firewalls, and password protection as specified by the Secretary of the US Department of HHS in any guidance issued under P.L. 111-5, Section 13402(H)(2), to protect the security, confidentiality and integrity of student data of the District while in motion or in custody of Department from unauthorized disclosure.

The contractor’s agreement with the district begins on (Insert Date) and ends on (Insert Contract End date).

Once the contractor has completed its service to the district, records containing student PII will be ***(please circle one of the three following options)*** 1.) returned to the district. 2.) transitioned to a successor contractor at the district's direction, or 3.) deleted or destroyed by the third-party contractor when the contract is terminated or expires

Adoption date: January 5, 2021

(INSERT THIRD PARTY CONTRACTOR NAME)

HUDSON CITY SCHOOL DISTRICT

By: _____

By: _____

Date: _____

Date: _____