



Required
 Local
 Notice

BOARD MEMBER TRAINING

State-Mandated Training

Members of the Board of Education elected or appointed for a term beginning on or after July 1, 2005, shall, within the first year of their term, complete a minimum of six hours of training on the fiscal oversight, accountability and fiduciary responsibilities of a school board member.

Additionally, Board members elected or appointed for a first term beginning on or after July 1, 2011, shall, within the first year of his or her term, complete a training course to acquaint him or her with the powers, functions and duties of boards of education, as well as the powers and duties of other governing and administrative authorities affecting public education.

These mandatory trainings may be taken together as a single course or separately.

Each member shall demonstrate compliance with these requirements by filing with the District Clerk a certificate of completion of such course issued by the provider. Actual and necessary expenses incurred in complying with this requirement shall be a charge against the school district.

Board-Mandated Training

Training for Board members could include, but is not limited to, the following topics: legal responsibilities, Board-Superintendent roles and responsibilities, goal setting, cost savings, Superintendent evaluation, community relations, collective bargaining and negotiations, use of Board committees, budget development, facility projects, and participating in Board meetings.

Every Board member will complete at least one training per year which addresses topics pertinent to serving successfully as Board members, in their roles as fiscal stewards, policymakers, and governance leaders. In years where Board members complete the state-mandated training, they are not required to take additional training under this paragraph. Such training can take the form of in-person conferences, online webinars or classes, facilitated retreats, or other formats approved by the Board. The Board shall determine participation in training by majority vote. The board shall offer an opportunity for a member(s) to make up any missed mandatory training when they are unavailable to participate. The Board shall include in the annual budget sufficient funds for at least one training per Board member per year.

The Board President and Board Vice President, when newly-elected, will complete at least one training on the duties, roles and responsibilities of school board officers. Such training can take the form of in-person conferences, online webinars or classes, facilitated retreats, or other formats approved by the Board. The Board shall determine participation in training

by majority vote. The Board shall include in the annual budget sufficient funds for at least one such training per newly-elected Board officer.

Cross-ref: 2510, New Board Member-Elect Orientation
2521, School Board Conferences, Conventions, and Workshops

Ref: Education Law §2102-a

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