

Reopening Plan for HCSD

July 2020

Plan Development

District-wide Steering Committee

Four Subcommittees:

- Teaching and Learning
- Health and Wellness
- Communications
- Operations and Safety

This plan was developed with the assistance of a vast number of stakeholders, including building and district administrators, teachers, healthcare providers, buildings and grounds staff, students, parents/guardians, transportation staff, food service and technology departments, board members and representatives of the local Department of Health and Risk Management team. We deeply appreciate the dedication and commitment of each one of these individuals.

Communication/Family and Community Engagement

- Help our students return to school summer poster campaign 7/29/20
- WebEx roll out of initial reopening plan 7/30/20
- Website posting of initial reopening plan 7/31/20
- Periodic Robo Blackboard Connect System - calls, texts, and emails
- Regular posts on District FaceBook and Twitter accounts
- Occasional e-newsletters and/or direct mailings
- In school posters, social distancing markers, flyers, etc., 9/2020
- Language translations for families
- Written plans accessible to those with visual and/or hearing impairments

TENTATIVE District Reopening Plan

Grade	Monday	Tuesday	Wednesday	Thursday	Friday
UPK	ALL	ALL	REMOTE	ALL	ALL
K	ALL	ALL	REMOTE	ALL	ALL
1	ALL	ALL	REMOTE	ALL	ALL
2	ALL	ALL	REMOTE	ALL	ALL
3	ALL	ALL	REMOTE	ALL	ALL
4	ALL	ALL	REMOTE	ALL	ALL
5	ALL	ALL	REMOTE	ALL	ALL
6	BLUE GROUP	BLUE GROUP	REMOTE	GOLD GROUP	GOLD GROUP
7	BLUE GROUP	BLUE GROUP	REMOTE	GOLD GROUP	GOLD GROUP
8	BLUE GROUP	BLUE GROUP	REMOTE	GOLD GROUP	GOLD GROUP
9	BLUE GROUP	BLUE GROUP	REMOTE	GOLD GROUP	GOLD GROUP
10	BLUE GROUP	BLUE GROUP	REMOTE	GOLD GROUP	GOLD GROUP
11	REMOTE	REMOTE	TBD	REMOTE	REMOTE
12	REMOTE	REMOTE	TBD	REMOTE	REMOTE

M.C. Smith Elementary School Phase In

- All UPK - Grade 5 students, including students assigned to a self-contained special education classroom, will attend school Monday, Tuesday, Thursday and Friday each week. Wednesday instruction will be remote for deeper cleaning of all schools.
- During the month of September, students will be slowly phased in as follows:

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1* (9/14-9/18)	UPK - K only	UPK - K only	REMOTE	UPK - K only	UPK - K only
Week 2 (9/21-9/25)	UPK - Gr. 2 only	UPK - Gr. 2 only	REMOTE	UPK - Gr. 2 only	UPK - Gr. 2 only
Week 3 (9/28-10/2)	UPK - Gr. 5	UPK - Gr. 5	REMOTE	UPK - Gr. 5	UPK - Gr. 5
Week 4 (10/5-10/9)	UPK - Gr. 5	UPK - Gr. 5	REMOTE	UPK - Gr. 5	UPK - Gr. 5

*All students start school on Monday, September 14 either in person or remotely.

Junior High School Phase In

- During the month of September, students will be slowly phased in as follows:

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1* (9/14-9/18)	Gr. 6 only BLUE GROUP	Gr. 6 only BLUE GROUP	REMOTE	Gr. 6 only GOLD GROUP	Gr. 6 only GOLD GROUP
Week 2 (9/21-9/25)	Gr. 6 & 7 only BLUE GROUP	Gr. 6 & 7 only BLUE GROUP	REMOTE	Grs. 6 & 7 only GOLD GROUP	Grs. 6 & 7 only GOLD GROUP
Week 3 (9/28-10/2)	Gr. 6-8 BLUE GROUP	Gr. 6-8 BLUE GROUP	REMOTE	Gr. 6-8 GOLD GROUP	Gr. 6-8 GOLD GROUP
Week 4 (10/5- 10/9)	Gr. 6-8 BLUE GROUP	Gr. 6-8 BLUE GROUP	REMOTE	Gr. 6-8 GOLD GROUP	Gr. 6-8 GOLD GROUP

- *All students start school on Monday, September 14 either in person or remotely
- Once phased in, Grades 6 - 8 will report Monday/Tuesday **OR** Thursday/Friday depending on group assignment (Blue or Gold)
- Wednesday instruction will be remote for deeper cleaning of all schools

Senior High School Phase In

- During the month of September, students will be slowly phased in as follows:

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1* (9/14-9/18)	Gr. 9 only BLUE GROUP	Gr. 9 only BLUE GROUP	REMOTE	Gr. 9 only GOLD GROUP	Gr. 9 only GOLD GROUP
Week 2 (9/21-9/25)	Gr. 9 & 10 only BLUE GROUP	Gr. 9 & 10 only BLUE GROUP	REMOTE	Grs. 9 & 10 only GOLD GROUP	Grs. 9 & 10 only GOLD GROUP
Week 3 (9/28-10/2)	Gr. 9 & 10 only BLUE GROUP	Gr. 9 & 10 only BLUE GROUP	REMOTE	Grs. 9 & 10 only GOLD GROUP	Grs. 9 & 10 only GOLD GROUP

- *All students start school on Monday, September 14 either in person or remotely
- Once phased in, Grades 9 & 10 will report Monday-Tuesday **OR** Thursday-Friday depending on group assignment (Blue or Gold)
- Grades 11 & 12 will be 100% remote Monday-Friday while we explore the feasibility of safely bringing in additional grades as space allows.
- Wednesday instruction will be remote for deeper cleaning of all schools

Health and Safety

- All students/staff MUST be screened for temperature prior to entering school
- All students/staff MUST wear a mask over nose and mouth unless medically excused with documentation
- PPE in supply per guidance for all students and staff (masks, gloves, face shields, etc.)
- Students/staff shall take organized “mask breaks” throughout the school day with 6-foot social distancing in place
- Classrooms will be set up for social distancing (6 feet apart)
- Sneeze guards for appropriate offices for in-person meetings
- Proper hand washing will be essential and taught
- Hand sanitizing stations located in schools when soap/water not available
- Maintain regular cleaning and disinfection schedule per the CDC guidelines
- Proper upkeep, maintenance, and filtration as required and increased outside airflow of HVAC system

Food Service

Onsite:

- Breakfast and lunch served in school with appropriate social distancing, including allowance for eating in classrooms.
- The process for food stations/delivery is being developed.
- Students do not need to wear face coverings when seated and eating so long as they are appropriately socially distanced.
- Hand hygiene will be promoted before and after meals.
- Alternate locations will be provided for students with severe food allergies, as needed.
- Students will be supervised during meal times and prohibited from sharing food and beverages unless members of the same household.

Offsite:

- Meal pick up locations (TBD) will continue for those learning offsite.

Transportation

- Buses will transport 22 riders socially distanced per NYSED guidance. In the example diagram below, O represents a student seat and X represents an empty seat:

X	O	X	O	X	O	X	O	X	O	X	Driver
O	X	O	X	O	X	O	X	O	X	O	
X	O	X	O	X	O	X	O	X	O	X	
O	X	O	X	O	X	O	X	O	X	O	

- All MUST wear masks over nose and mouth for the duration of the transport (unless medically excused with documentation)
- Students' temperatures will be taken at school before disembarking bus

Social-Emotional Support

- Universal screening conducted UPK-12 to establish a student's current baseline and identify students who are most at risk based on pre- and post-school closure social, emotional, and behavioral presentation.
- Once student needs are broadly and individually identified, they will be categorized as low-risk, moderate-risk or high-risk for interventions to address social emotional needs.
- Tier 1, 2 and 3 activities and interventions will be implemented based on the data from the screener, referrals throughout the year and as it relates to the comprehensive school counseling program plan.
- Supports will be available to students with all models of instruction (in person/hybrid/virtual).

Special Education Services

The district will meet the needs of students with disabilities as follows:

- Students with disabilities who require a highly specialized program, such as an all-day special class will attend in-person instruction Monday/Tuesday **and** Thursday/Friday).
- Students with disabilities who participate in less restrictive programming such as integrated co-teaching, consultant teacher services, and a period of special class/Resource Room will follow the same in-person/hybrid/remote model as their general education peers, supported by their special education teacher/case manager daily.
- Related services (speech therapy, occupational therapy, physical therapy, school counseling) will be scheduled and prioritized on students' in person days to the extent practicable. Individual scheduling and planning will occur in accordance with each child's individualized education plan.
- Out of District placed students will follow that school's plan.

Equitable Access to Technology

The Hudson City School District has gathered information on students who have reliable high speed internet access. The district has budgeted for and is prepared to pay for students who do not have reliable high speed internet access.

The Hudson City School District will continue to provide adequate and equitable instructional technologies and tools throughout the district for all students and staff as follows:

- A suite of instructional technology software will be accessible to students and staff to support teaching and learning.
- Chromebooks will be provided to all students as needed.
- Mobile devices (laptops) will be provided to all teachers and administrators.
- Mobile devices (laptops, chromebooks) will be provided to other support staff as needed.
- Hotspots will be available for students and staff in need of Internet access.
- Adaptive technologies will be provided to students as per IEP mandates.
- A technology helpdesk will be available for onsite and remote technology assistance.
- In collaboration with Teaching and Learning, instructional technology PD will be provided to all staff.
- In collaboration with district and building staff, workshops will be offered to parents and guardians in the summer and throughout the school year.

Teaching and Learning

- All teachers will teach using the New York State standards and curriculum resources and materials available in school, as well as through the online resources the district is providing for use as well.
- Teachers have the responsibility to maintain grade level standards and course work, but are expected to modify instruction for students as needed.
- Teachers will ensure that the instructional experiences for students will be inclusive, culturally responsive, and consider the needs of all students.
- State-mandated additional supports for special education students, students requiring Academic Intervention Services (AIS), and English New Language (ENL) students will be scheduled appropriately and provided in-person and remotely to the extent practicable.
- It is anticipated that specials (art, music, PE, library) will be more consistently incorporated into the schedule as the daily routine becomes more automatic.
- Classroom teachers will evaluate students and assign grades according to the established system with the grade level and school.

Teaching and Learning, Continued

- Students will continue to be regularly assessed using the traditional school-specific and State-mandated assessments.
- All schools in the HCSD will collect and report daily teacher-student engagement or attendance whether the setting is in person, remote or hybrid.
- Develop mechanisms for intervention when an individual student's attendance record demonstrates a pattern requiring a need for improvement, including instances of chronic absenteeism.
- Each school building will have a team that reviews attendance data weekly, and will utilize various strategies to improve attendance, including collaborating with outside organizations.
- Students scheduled to attend Career and Technical Education (CTE) programs will still be provided the opportunity to do so.

Teaching and Learning - Virtual School Option

- All districts are required to offer a virtual school option for families that would prefer to have their children participate in public education from home.
- Once those families and students have been identified, the district intends to assign instructional staff the responsibility of educating those students.
- Instructional areas of focus will be core areas (i.e., English/ELA, math, science and social studies) and courses required for graduation.
- Limited elective offerings will be available in the virtual model.

Additional Sections of Plan

- **Facilities**
 - All fire and safety drills as well as water safety tests will continue as required
- **Budget and Fiscal Matters**
 - The District will meet existing state aid reporting requirements and maintain its financial integrity during the COVID-19 crisis and reopening year
- **Athletics and Extracurricular Activities**
 - NYSPHSAA delayed fall sports and canceled regional or state championship events this fall
NYSPHSAA has back up plans for condensed sports seasons if sports are further delayed
- **Staffing**
 - All teachers in our school district shall hold valid and appropriate certificates
- **Teacher and Principal Evaluation System**
 - all teachers and principals will be evaluated pursuant to our currently approved APPR plan
- **Student Teaching**
 - Student teachers will be assigned to classrooms and assist cooperating teachers in school & online.

Living Document

- This is an **initial plan** and **subject to change** based on an Executive Order from the Governor, shifting needs, new guidance, troubleshooting, etc.
- We will keep you informed of any substantial changes through the Robo Blackboard Connect system, District website and social media.

THANK YOU!

Thank you for joining us and submitting questions this evening.

Your questions will be reviewed and used to develop a comprehensive FAQ document that will be posted on our website at www.hudsoncsd.org/reopening

This summer, please help us to bring our students back this fall and more importantly, help us do everything within our control to keep them there.

- Masks on in public
- 6-foot social distancing
- Hand washing for at least 20 seconds

