

**USE OF DISTRICT-OWNED CELL PHONES
REGULATION**

Effective July 1, 2005, the following positions are authorized for district-owned cellular telephones:

- Superintendent
- Business Official
- School district Bus Dispatcher
- Abstinence Education Coordinator
- Director of Student Services
- Superintendent of Buildings and Grounds
- Maintenance Supervisor
- Food Service Administrator
- Athletic Director
- Senior IT Technician
- Assistant IT Technician
- Hudson High School Principal (emergency use only)
- Montgomery C. Smith Middle School (emergency use only)
- John L. Edwards Elementary School (emergency use only)
- Greenport Elementary School (emergency use only)

District cellular telephones are provided for business purposes. Employees will reimburse the district cellular telephone charges incurred that are not of a business nature. Reimbursement will occur within fifteen (15) days of notice. Employees will reimburse the district for any charges due to lost or damaged phones.

Adoption date: July 9, 2007